

Sample Letter from Donor to IRA Custodian

Name of IRA Custodian
Address
City, State Zip

Re: Request for Direct Charitable Distribution
from Individual Retirement Account

Dear Sir or Madam:

Please accept this letter as my request to make a direct charitable contribution from my Individual Retirement Account Number:

[insert account number]

as provided by the Tax Relief, Unemployment Insurance Reauthorization and Job Creation Act of 2010 and Sec. 408(d)(8) of the Internal Revenue Code of 1986, as amended.

Please issue a check in the amount of \$_____ payable to **Charity International (Federal Tax ID # 27-1909480)** at the following address:

Charity International
Attn: IRA Donations Dept
PO Box 351819
Palm Coast, FL 32135

In your transmittal to the charity, please state my name and address as the donor of record in connection with this transfer.

If you have any questions or concerns regarding this request, please contact Charity International at (800-733-7201 or info@charityinternational.com).

Thank you for your prompt assistance with this matter.

Sincerely yours,

Name of Donor